

## CP11 - Marina Slip Waiting List

To lease a slip in the DKC Marina a DKC member must first be on the "Marina Slip Waiting List (herein referred to as "MWL") for either a 20',30', or 40' slip. (Members waiting for a 35' slip should sign up on the 30' slip list.) In order to be on the MWL the member must agree to and comply with the following conditions:

1. Applicant must be a DKC member in good standing.
2. Applicant must fill out an application(s) for the length of slip(s) being requested.
3. Applicant must be listed on the title to the boat named in the application (if the applicant currently owns a boat).
4. Applicant's application must be accompanied with a deposit for one months rent plus a non-refundable \$10.00 administrative fee. The deposit is based on one-twelfth of the annual lease fee for the size of the slip for which the applicant is applying. In order to renew or maintain position on the MWL, a \$10.00 administrative fee is required at the first of the calendar year.
5. Applicant's deposit is due when application is submitted; deposit will be applied to first year's lease.
6. Copies of the following will be provided to the applicant at the time the completed application is submitted: slip lease agreement; MWL policy (CP11); Rules For Harbor and Marina Facilities Use (CP02); Marina Operating Policies (CP01).
7. If the member withdraws from the MWL before a slip becomes available, the member's deposit will be refunded minus the \$10.00 administrative fee. If a member is offered a slip and refuses, the member's deposit is refunded and he or she is removed from the list. The member may opt to be put back on the list. If so, the member will be put on the bottom of the list and will be charged both an administration free and a deposit (as per #4 above). After 2<sup>nd</sup> refusal, member is removed from MWL and deposit is forfeited.
8. The DKC will notify the member by phone and email when a slip becomes available at which time it is the member's responsibility to promptly contact the Office. If unable to contact the applicant by phone and email, a certified letter will be sent to the address of record. Response time for notifying the Office is five (5) business days from receipt of the certified letter. Failure to respond will cause forfeiture of deposit. It is the responsibility of the member to keep contact information current in order for the Office to notify member about slip availability or changes in the MWL policy.
9. Member's position on the MWL is not transferable to any other person.
10. A member may be on more than one MWL slip length list. Each application will be considered a stand alone entry and will require the proper fee and deposit.